

28 August 1953

MEMORANDUM FOR: Colonel White

1. On the basis of my review of the July Exit Interview Reports I have the following observations to make.

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a. Reports from the employees who have resigned from the Logistics Office tend to bear out previous indications that there are real problems of employee utilization, particularly employees assigned to stenographic positions. [redacted] Clerk-Stenographer, GS-4, stated that her shorthand skills were never used and that Logistics refused to give her a release for transfer elsewhere, presumably to perform more directly as a stenographer. Also, [redacted] Clerk-Stenographer, GS-4, indicated that had she not found it necessary to leave for personal reasons "she would have liked to transfer to another assignment". She added the comment that "some resignations could be avoided if it were not so difficult to transfer". Although numerically these represent only two cases, I believe that it should be pointed out that a fair number of stenographic employees assigned to Logistics complain about never taking dictation. In addition, the Logistics Office follows a too rigid policy with respect to permitting their employees to transfer to other parts of the Agency when they are dissatisfied in the Logistics Office. As a result the recruitment load is unnecessarily burdened since a replacement must be found not only for the Logistics vacancy but also the vacancy to which the Logistics employee could have been transferred.

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b. Included among the OSI separation reports is one for [redacted] who you will recall last spring OSI requested for retention as a Consultant on the basis of 10 days service per month at \$50 a day. When we were asked to comment on this proposal we recommended that [redacted] be retained as a WAE employee, compensated on an hourly rate equal to his GS-15 salary. My best recollection is that General Cabell at that time agreed with our viewpoint. I learned today that Mr. Amory subsequently prepared a staff study for the DCI on this subject. The study recommended that [redacted] be retained as a Consultant at \$50 per day with a maximum of 5 days service

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per month instead of the original 10 days. The DCI approved this recommendation and [] is now an Agency Consultant on this basis.

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2. Recommend that you release the accompanying copies of Exit Interview Reports to each of the offices concerned.

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